

Files.fm File Upload Form installation instruction

In your *WordPress* admin:

1. Open the section *Plugins* (in the left panel)
2. Open the subsection *Add New* (in the left panel under the *Plugins*)
3. Search a plugin by the keyword *Files.fm*
4. Click the button *Install Now* on the plugin *Files.fm File Upload Form*
5. Wait a moment and then click the link *Activate plugin*
6. Open the section *Files.fm File Upload Form* (in the left panel)
7. Create your Files.fm account or log in
8. Configure the upload form (change fields, texts, color, size)
9. Check the box *Show link to Files.fm* (if you like our plugin)
10. Click the button *Save configuration*
11. To add a **simple form** copy the shortcode `[files_fm_upload]` and paste it in any blog post you want
12. To add a **popup form** open the section *Appearance* (in the left panel)
 13. Open the subsection *Widgets* (in the left panel under the *Plugins*)
 14. Drag and drop the *Files.fm File Upload Form Widget* to the *Sidebar*
 15. Configure the button that will appear in your page's *SideBar*
 16. Click the button *Save*